



## Aldworth Parish Council

### Minutes of the Virtual Parish Council Planning Meeting

Monday 14<sup>th</sup> December 2020 at 7pm via Zoom

Minute ref: 004/14122020/vPCPM

<b>Members Present:</b>	Cllr. Tim Chapman (Chairman), Cllr. Nick Williams (Vice-Chairman), Cllr. Donna Roach, Cllr. John Clark
<b>Members Absent:</b>	Cllr. Kate Walters
<b>Officers Present:</b>	Mrs Fenella Woods (Clerk & RFO)
<b>In Attendance:</b>	0
<b>Meeting Start Time:</b>	19.02pm
<b>Meeting End Time:</b>	19.30pm

1. Cllr. Chapman welcomed all to this meeting. Apologies were received and accepted for Cllr. Kate Walters. We are quorate.
2. There were no declarations of pecuniary interests by members or the clerk.
3. There were no questions from members of the public or any representations from members.
4. The minutes from the meeting dated 2<sup>nd</sup> December 2020 were **approved** as an accurate record. They will be signed in due course (due to Covid-19).
5. The Clerk has found a motion sensor hand sanitiser dispenser station on offer for £90 including 5 litres of hand gel and has forwarded to Cllr. Williams to **seek approval** from the Village Hall Committee. It was **proposed** to purchase 2 units using the £250.00 WBC funding from Cllr. Alan Law. Cllr. Williams to advise the Clerk on how to proceed.
6. Full Council discussed the revised planning application for Lark Hill, Ambury Road. The amendments were reviewed (lower roof line and inclusion of dormer windows) and all present were **in favour** to **support** the application. The Clerk will complete the Parish Observation Sheet and send back to WBC Planning Department with this decision, and include that the large mature tree on the site must remain in situ.
7. The Annual Playground Inspection Report has been received from Fawns advising that there are several things that need to be **actioned** within the month. These were to **replace** a post on the baby swings, **replace** the 2 baby swing seats and to **clear the leaf litter** due to slip hazards. Fawns have advised that the parts required would cost £757.32 and that an

estimate of labour would be £540.00, totalling £1,297.32 excluding VAT. The Clerk has sourced an additional quotation from CJM Services who are local and have undertaken many playground remedial works in the area and are highly regarded. Their quote came in at £1,060.00 saving £237.32. All Councillors present were **in favour** of proceeding with CJM Services and the Clerk will arrange the work.

The Leaf Litter has covered the entire play area; a member of the Village Hall Committee was kindly attending to some of the leaves last week. However, it is a rather large job, and it was proposed that the Hall Caretaker could assist us with the labour required. All were **in favour** to request that the Hall Caretaker complete this work for us for a small fee.

*Post Meeting Update: The Hall Caretaker will clear the leaves and moss and remove from the area for a cost of £50.00. Thank you to Deborah Webb for arranging this for us.*

The Clerk noted that the contact number at the playground was out of date and an interim laminated sign will be placed there. A replacement sign will be sought in the New Year.

8. Matters for future consideration:

- a) The Dog Bin by the Village Hall is overflowing – the Clerk will log with WBC
- b) Fly tipping has been spotted at the last layby on the B4009 before Streatley and near Robin Hill / Hackney Bottom and the Clerk will log both with WBC
- c) The Church ditch / gully will be cleared between Christmas and New Year; a poster will be created to advertise for volunteers via our Facebook page once a date has been agreed.

With there being no further business, the Chairman thanked all for attending and wished everyone a happy Christmas and New year. The meeting closed at 19.30pm.

Signed: .....

Position: .....

Date: .....

<b>Actions from the Meeting:</b>			
	<b>Description</b>	<b>Assigned to</b>	<b>Completed</b>
1	Seek approval from the Village Hall Committee to purchase 2 x Motion Sensor Hand Sanitiser Units using funding from WBC	Cllr. Williams & Clerk	
2	Submit the Parish Observation Sheet to WBC for Lark Hill	Clerk	
3	Book CJM Services to complete the repairs at the Playground	Clerk	
4	Book the Hall Caretaker to clear and dispose of the leaf litter and moss from the playground area	Clerk	
5	Replace the contact number sign at the playground	Clerk	
6	Report via WBC Portal the issues with the Dog Bin and the Fly Tipping	Clerk	
7	Agree a date for the Church Gully clearing and advertise for volunteers via social media	Cllr. Clark, Cllr. Williams & Clerk	